

**DATA STANDARDS AND QUALITY CONTROL
MEMORANDUM
DSQC #2005-03**

CATEGORY: CLARIFICATION
SUBJECT: Unknown Social Security Number
EFFECTIVE: Immediately

It has come to the attention of the CCR that some facilities are submitting cases to the regional registries with social security numbers coded to 000-00-0001. Apparently the admitting departments at these facilities use this number when the patient's social security number is unknown. This is not a valid social security number according to the Social Security Administration. Do not submit cases to the regional registries using this invalid social security number.

Please follow the guideline in Volume I, section III.2.3, page 42 that states to code an unknown social security number to 999-99-9999.