

*ATTACHMENT 1-Informational Packet for Cancer Reporting Facilities: Facility Accuracy Rate Letter Example*

Dear

As you know, according to California law, all cancer patients seen at medical facilities in California must be reported to the Regional Registries of the California Cancer Registry within six months of the date first admitted for cancer. This letter provides you with a current status report for your facility.

**TIMELINESS:**

A report is enclosed which shows the current status of the timeliness of reporting by your facility. Reporting through December, 200\_ should now be complete. Reporting from previous years is shown which may be used as a guideline to evaluate your current reporting status.

**ACCURACY:**

Beginning January 1, 2000, visual editing standards for cancer reporting facilities in California were implemented by the California Cancer Registry. An accuracy rate of 97% has been established as the standard for acceptance of facility data. The Registry performs visual editing on 100% of abstracts submitted from all cancer reporting facilities in this region. Each abstract contains more than 100 data items, of which 13 are considered major data items. Accuracy is based on the number of abstracts edited and the number of discrepancies identified in these thirteen data items.

During the six-month period, January 1, 200\_ through June 30, 200\_, we reviewed 300 abstracts from your facility with a total of 33 discrepancies for an accuracy rate of 99%, calculated as follows:

$$\frac{\# \text{ of discrepancies}}{\# \text{ of abstracts} \times 13} \times 100 \quad \text{or} \quad \frac{33}{300 \times 13} \times 100 = .85\%$$

# of abstracts x 13

300 x 13

then,

$$100\% \text{ minus } \% \text{ discrepant} = \text{accuracy rate} \quad \text{or} \quad 100\% - .85\% = 99\%$$

The enclosed histogram compares the accuracy rate for your facility with the accuracy rate for all other facilities in this region.

Sincerely,

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